



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt STEAM
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING AGENDA October 3, 2017

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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| D. | CONSENT ITEMS | 16 |
| | <i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i> | |

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Superintendent

- 1.1. Approval of Minutes** 17
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. Approval/Ratification of Travel Requests** 25
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Revolving Cash Report** 27
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. Acceptance of Donations** 29
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.4. Approval of Consultants and General Service Providers** 30
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 32
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of August 2017.
- 2.6. Adoption of Proclamation for National School Lunch Week** 38
It is recommended that the Board of Education adopt a proclamation endorsing the week of October 9-13, 2017 as "National School Lunch Week."
- 2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 40
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2017, and authorize administration to submit the report to San Diego County Office of Education (SDCOE).
- 2.8. Authorization to Sell/Dispose of Surplus Items** 41
It is recommended that the Board of Education declare the described items as surplus with a value of \$5.00 and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.9. Authorization/Ratification to File Notice of Completion for Bid #1617-090-002, Steam Boiler Replacement at the Central Kitchen** 44
It is recommended that the Board of Education Approve/Ratify the final contract amount and Authorize/Ratify filing of Notice of Completion documents for Bid #1617-090-002, Steam Boiler Replacement at the Central Kitchen.

Educational Services

- 3.1. Approval of Nonpublic Agency Master Contract with ChildCare Careers** 45
It is recommended the Board of Education approve the Nonpublic Agency Master Contract with ChildCare Careers for Prospect Avenue State Preschool for the term of October 4, 2017 through June 12, 2018.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 46
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Adoption of Proclamation Endorsing Drug Awareness Week, October 23 – 31, 2017** 48
It is recommended that the Board of Education adopt of the proclamation declaring the week of October 23 – 31, 2017 as Drug Awareness Week/Red Ribbon Week.
- 4.3. Adoption of Resolution No. 1718-10 to Reduce an Identified Classified Non-Management Position** 50
It is recommended that the Board of Education adopt resolution no. 1718-10 to reduce an identified classified non-management position.
- 4.4. Approval of Short Term Positions** 52
It is recommended that the Board of Education approve the short term positions.
- 4.5. Approval to Accept Department of Defense Military Connected Local Educational Agencies Grant for Academic and Support Programs** 53
It is recommended that the Board of Education accept the DODEA MCASP grant for Chet F. Harritt, PRIDE Academy, and Sycamore Canyon schools.
- 4.6. Approval for Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students** 55
It is recommended that the Board of Education accept the TUPE grant to provide tobacco prevention education programs on all school campuses.

E. DISCUSSION AND/OR ACTION ITEMS 60
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Human Resource/Pupil Services

- 1.1. Granting Tenure to Eligible Certificated Employees** 61
It is recommended that the Board of Education grant tenure to eligible certificated employees.

Business Services

- 2.1. Approval of Monthly Financial Report** 63
It is recommended that the Board approve the Monthly Financial Report as presented.

F. BOARD POLICIES AND BYLAWS 66

- 1.1. First Reading: Revised Board Policy 6145, Extracurricular and Cocurricular Activities** 67
This is a First Reading of Revised Board Policy 6145, Extracurricular and Cocurricular Activities. Action, if any, is at the discretion of the Board.
- 1.2. Second Reading: Revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance** 75
This is a Second Reading of revised BP 5117 and AR 5117, Interdistrict Attendance. It is recommended that the Board of Education approve BP 5117 and AR 5117 as presented.

G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	81
H.	CLOSED SESSION	81
1.	<u>Consideration of Student Matter</u> (Ed. Codes § 35146, 48912, 48918)	
2.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
3.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
4.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	81
J.	ADJOURNMENT	81

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for November 7, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Levens-Craig

___ El-Hajj

___ Fox

___ Burns

___ Ryan

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the October 3, 2017, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Spotlight on Learning: Teacher Recognition
Inventing, Designing, Engineering Activities in Science (IDEAS 2.0)

3. Spotlight: Human Resources Update

4. Process for Development of Local Control Accountability Plan Annual Update for 2018-19

5. Report on 2017 CAASPP Results

Requests For Use Of Facilities - October 3, 2017

Group	Location	Date	Days	Time	Attend.	Fees Applied
Cajon Park						
PTSA (Pacific Hills Chess Club - Chess Class)	Classroom	9/12/17 - 6/5/18	Tuesday	1:40 pm - 3:05 pm	12	
PTSA (Momentum Tutoring)	Classroom	10/2/17 - 5/24/18	Mon - Thurs	1:30 pm - 3:30 pm	15 - 25	
Carlton Hills						
Sonshine Haven (Higher Ground Club)	Classroom	9/15/17 - 6/8/18	Friday	2:05 pm - 3:30 pm	20	
West Hills Little League (Board Meetings)	Multi-Purpose	9/20/17 & 10/12/17	Thursday	6:30 pm - 8:30 pm	25 - 30	
Cub Scout Pack 383 (Pack Meetings)	Multi-Purpose	9/28/17 - 5/24/18	Thursday	6:00 pm - 8:30 pm	80	
PTA (Father/Son Event - Laser Tag)	Lower Fields	10/1/17	Sunday	1:00 pm - 6:00 pm	150	\$192.50
Sonshine Haven (Sonshine Club)	Multi-Purpose	10/2/17 - 5/21/18	Monday	1:35 pm - 2:55 pm	45	
Mad Science of San Diego (After School Program)	Classroom	10/5/17 - 3/1/18	Thursday	1:45 pm - 2:45 pm	20	
PTA (Trunk or Treat and Haunted House)	Multi-Purpose/Parking Lot	10/28/17	Saturday	4:00 pm - 6:00 pm	150	TBD
Cub Scout Pack 383 (Meeting)	Multi-Purpose	1/26/18	Friday	6:00 pm - 8:30 pm	80	
Cub Scout Pack 383 (Pinewood Derby)	Multi-Purpose	1/27/18	Saturday	8:00 am - 4:00 pm	80	TBD
Carlton Oaks						
CFF Heartlight San Diego (After School Dance Classes)	Kinder Yard	10/6/17 - 6/8/18	Friday	2:20 pm - 3:20 pm	20	
PTA (Fall Carnival)	Outside Play Area	10/21/17	Saturday	11:00 am - 7:00 pm	300	TBD
Chet F. Harritt						
Girl Scouts (Meetings)	Classroom	9/6/17 - 6/6/18	Wednesday	6:00 pm - 7:30 pm	13	
PTA (Pacific Hills Chess Club)	Classroom	9/15/17 - 6/8/18	Friday	1:40 pm - 3:05 pm	20	
8th Grade DC Trip (Meeting)	Classroom	9/20/17	Wednesday	5:30 pm - 6:30 pm	20	
PTA (1-on-1 Basketball - After School Hoops)	Black Top	9/21/17 - 11/9/17	Thursday	1:40 pm - 3:05 pm	20	
Boy Scouts of America (Cub Scout Meetings)	Classroom	10/2/17 - 10/23/17	Monday	6:30 pm - 7:30 pm	25	
PTA (Trunk or Treat)	Media Ctr/Parking Lot	10/27/17	Friday	4:00 pm - 8:00 pm	200	
Hill Creek						
Santee School District Special Ed (Parents Helping Parents)	Multi-Purpose	1/23/18	Tuesday	9:30 am - 11:00 am	25	
PRIDE Academy (Prospect Avenue)						
PTA (Movie Night)	Outdoors between B & C	9/22/17 & 3/23/18	Friday	6:00 pm - 9:00 pm	30+	
PTA (Parent Forum)	Multi-Purpose	10/4/17, 1/17/18	Wednesday	5:30 pm - 6:30 pm	40 - 50	
PTA (Parent Forum)	Multi-Purpose	4/18/18	Wednesday	5:30 pm - 6:30 pm	40 - 50	
Rio Seco						
Academy BBC (baseball practice)	Baseball Fields	9/4/17 - 12/18/17	Mon & Thurs	5:00 pm - 7:00 pm	20	
Santee DC Trip (Meeting)	Multi-Purpose	9/28/17	Thursday	7:00 pm - 8:30 pm	50	
Girl Scouts Troop 6680 (Meetings)	Library	10/2/17 - 6/4/18	Monday	5:20 pm - 7:00 pm	6 - 10	
Santee Santas (Business Mailer)	Multi-Purpose	10/21/17	Saturday	8:00 am - 1:00 pm	35	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 9/22/2017
 Month 2 Week 3
 School Week 5

SCHOOL	REGULAR ED													SPECIAL ED													Total All						
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/22/17	09/23/16	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/22/17	09/23/16	# Diff	% Diff	09/22/17	09/15/17	# Diff	
Cajon Park		13	82	113	100	92	109	113	106	91	110	929	937	-8	-0.9%	5	10	7	6	5	11	7	15	7	74	75	-1	-1.3%	1003	1004	-1		
Carlton Hills		24	65	82	70	71	63	49	47	64	66	601	570	31	5.4%	6	3	1	3	5	4	2	6	2	32	33	-1	-3.0%	633	631	2		
Carlton Oaks			75	82	81	79	68	98	74	132	95	784	777	7	0.9%	6	5	5	5	6	5	12	8	5	57	55	2	3.6%	841	841	0		
Chet F. Harritt		24	82	78	85	72	72	53	54	58	56	634	644	-10	-1.6%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	634	638	-4	
Hill Creek		25	95	84	89	77	83	79	63	74	67	736	732	4	0.5%	3	4	1	1	0	5	0	0	0	14	15	-1	-6.7%	750	748	2		
Pepper Drive		20	94	121	106	88	138	113	100	108	84	972	965	7	0.7%	0	0	0	0	0	0	0	1	4	4	9	8	1	12.5%	981	979	2	
Prospect Ave		19	72	62	63	62	64	72	51	46	57	568	575	-7	-1.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	568	567	1	
Rio Seco			89	110	98	109	107	119	112	87	100	931	951	-20	-2.1%	6	6	0	1	5	9	13	7	8	55	55	0	0.0%	986	989	-3		
Sycamore Canyon		19	67	64	44	44	41	36	42	0	0	359	349	10	2.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	359	359	0	
SUBTOTAL	0	144	721	796	738	694	745	734	846	660	835	6514	6500	14	0.2%	0	27	28	14	16	21	34	35	40	26	241	241	0	0.0%	6755	6756	-1	
Alternative School			0	2	4	2	0	2	3	5	6	24	31	-7	-22.6%																		
Santee Success										1	3	4	4	0	0.0%											0	0	0	0.0%	4	4	0	
NPS												0	0						2	1	3	2	3		2	13	4	9	225.0%	13	13	0	
SUBTOTAL	0	2	4	2	0	2	3	6	9	26	35	-7	-20.0%	0	0	0	2	1	3	2	3	0	2	13	4	9	225.0%	41	41	0			
TOTAL	0	144	721	798	740	696	745	736	852	666	844	6542	6535	7	0.1%	0	27	28	16	17	24	36	38	40	28	254	245	9	3.7%	6796	6797	-1	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Carlton Hills	0	0	633
Chet F. Harritt	0	0	634
Hill Creek	0	0	750
Prospect Ave	0	0	568
Sycamore Canyon	49	0	408
Total PK/EAK	49	0	

Total Enrollment including PK
6845

Schedule of Upcoming Events

Date	Event
October 2	Communication Committee; 3:30 p.m., ERC
October 3	Board Meeting; 7:00 p.m.
October 9	Character Education Committee; 4:00 p.m., District Library – <i>Postponed – New date to be determined</i>
October 12	District Advisory Committee (DAC); 6:00 p.m., ERC
October 16	Special Education Advisory Committee; 6:00 p.m., ERC
October 17	Board Meeting; 7:00 p.m.
October 19	Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room
October 20	DELAC; 9:00 a.m., ERC
October 23	Wellness Committee; 3:30 p.m., District Library
November 7	Board Meeting; 7:00 p.m.
November 9	District Advisory Committee (DAC); 6:00 p.m., ERC <i>*Postponed to December 14</i>
November 10 (Friday)	Veterans' Day Holiday - Schools and District Offices Closed
November 13 – 17	Parent/Teacher Conference Week - Schools on Modified Days
November 20 – 24	Schools Closed for Thanksgiving Holiday
November 21	Board Meeting; 7:00 p.m.
November 30 – December 3	California School Boards Association Annual Education Conference
December 4	Communication Committee; 3:30 p.m., ERC
December 5	Organizational Board Meeting for 2018; 7:00 p.m.
*December 14	District Advisory Committee (DAC); 6:00 p.m., ERC
December 19	Board Meeting; 7:00 p.m.
December 21	Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room
December 22 - January 5	Winter Break

Reports and Presentation Item B.2. Spotlight on Learning: Teacher Recognition
Inventing, Designing, Engineering Activities
in Science (IDEAS 2.0)

Prepared by Dr. Stephanie Pierce
October 3, 2017

BACKGROUND:

This evening, the Board of Education is recognizing Santee School District teachers that have made a three year commitment to professional learning in Next Generation Science Standards (NGSS) implementation. Three years ago we embarked on a grant funded learning opportunity with Lakeside Union School District teachers with a focus on developing a deeper understanding of science content and science pedagogy. The focus of the grant was on Inventing, Designing, Engineering Activities in Science (IDEAS). Each summer, these teachers have attended a week long professional development with content experts from K12 Alliance and San Diego State University and other teacher leaders to develop pedagogy in NGSS.

Additionally, they participated each year in teaching and learning cycles as a professional learning community. Each learning cycle used a lesson study format. They also had grade level break out sessions to focus on Project Based Learning and science notebooks. As part of the professional development they visited industry sites and developed business partnerships to see application in the real world.

The following teachers are being honored tonight for their three year commitment toward improving student achievement in NGSS.

Cajon Park
Amy Cleary
Kim Henderson
Michelle Yother-Johnson

Carlton Oaks
Jennifer Johnson
Angela Panfili

Chet F. Harritt
Marybeth Atkinson
Trisha Best
Ramona Lampe
Lilah Onners
Marlena Sanders

Hill Creek
Amy Buntin

PRIDE Academy
Phelim O'Connell
Tara O'Connell
Gillian Ryan

Rio Seco
Pamela Barber
Teresa Boulais
Heather Glanz

Sycamore Canyon
Rosanne Schwartz

Reports and Presentation Item B.3. Spotlight: Human Resources Department
Prepared by Tim Larson
October 3, 2017

BACKGROUND:

The Human Resources Department serves employees, schools, departments, substitutes and the community. Consisting of six (6) staff members, the department fulfills the recruitment process, provides customer service and supplies resources while serving as the District receptionist and liaison.

Tonight, Administration will highlight the attributes and commitment of the Human Resources staff.

Agenda Item B.3

Reports and Presentation Item B.4.

Process for Development of Local Control
Accountability Plan Annual Update for 2018-19

Prepared by Dr. Stephanie Pierce
October 3, 2017

BACKGROUND:

Expenditure of Local Control Funding Formula (LCFF) funds is to be governed by a Local Control Accountability Plan (LCAP) that each school district must adopt to cover a three (3) year period and update annually. Development of the LCAP is a year-long process involving the following steps:

- Consultation with teachers, principals, school personnel, parents, students, and local bargaining units
- Presentation of draft LCAP to District Advisory Council (DAC) and District English Learner Advisory Council (DELAC) for review
- Written response to comments from DAC and DELAC
- Public Hearing to solicit input from parents and the community
- Written response to comments received during the Public Hearing process
- Adoption of LCAP at the same meeting at which the District's budget is adopted

Administration will provide the Board of Education an update on the timeline and process for developing the LCAP Annual Update for 2018-19.

Agenda Item B.4.

Reports and Presentations Item B.5.
Prepared by Dr. Stephanie Pierce
October 3, 2017

Report on 2017 CAASPP Results

BACKGROUND

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Director of Assessment, will be providing a brief overview of the 2017 California Assessment of Student Performance and Progress (CAASPP) results and next steps in our continuous improvement cycle.

Agenda Item B.5.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Kristin Baranski
October 3, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- September 19, 2017, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 19, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:02 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

President Levens-Craig congratulated Member Ryan for the birth of her first great-grandchild; and asked everyone to keep the victims of the recent hurricanes and earthquake in their thoughts.

2. District Mission

President Levens-Craig invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Meredith Riffel, Collaborative Coordinator, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Superintendent's State of the District Address for 2017

Superintendent Baranski presented the State of the District Address as follows:

Members of the Board of Education, Executive Council, Santee School District professional leadership team, staff, parents and community members, it gives me great pleasure this evening to share with you the State of Santee School District, 2017-18.

In my nearly twenty years in Santee School District, I have always taken great pride in our District traditions and history and oftentimes find myself acting as a historian, a role I

enjoy, as I speak with staff and parents across our District. As I provide this evening's State of the District Address, I need to take us back seven years since the last District address was delivered. This history lesson, so to speak, will also include elements of comparison between 2010 and our current realities.

I recently shared with the professional leadership team that we are all experiencing more change now than has ever recorded in human history. Change, in essence, is one of the themes for tonight's address. Santee School District has experienced many changes over the past seven years as our State has made changes to content standards and accountability systems.

- Beginning in 2010, the State Board of Education adopted four sets of new content standards: English language arts and literacy in 2010, English language development in 2012, mathematics in 2013, and science in 2013. These new standards, what our children are expected to know and apply at the end of each grade level, created a new, common language for all educators in our system. Understanding each set of new standards and the instructional shifts required in their implementation has been an undertaking for our teachers, administrators, staff, parents, and children.*
- In 2014, our State funding system changed from categorical funding to local control funding through our Local Control Accountability Plan. This plan creates additional conditions for stakeholders to provide the District with feedback related to educational priorities at a local level. Dr. Stephanie Pierce and Karl Christensen, two of our Assistant Superintendents, work extremely hard to ensure our local District plan aligns to all District priorities as perceived by multiple stakeholder groups.*
- In conjunction with the Local Control Accountability Plan, our State assessment and accountability system changed dramatically. The new accountability system, represented through the California School Dashboard, reflects a clear expectation that schools and districts improve and emphasizes equity by focusing on student group performance. This multiple measures system replaced the Academic Performance Index, which was based solely on testing results.*

Amidst all these changes, we have a number of steadfast commitments to the children that address our current state of the district. The following commitments to the children of Santee serves as a second theme for tonight's address.

Commitment 1

Foundational skills for children. Supporting each child's development as readers, writers, critical thinkers using mathematics and science content, continues to be of the utmost importance. While we need to create conditions of learning where children love learning through innovative instructional practices and outcomes, we cannot lose sight of the primary skills all children deserve, to be able to analyze text, enjoy reading, and to express their thinking through writing. The mathematical practices and the discovery of science through hands-on experimentation also provide our children with the foundations they need as they explore higher levels of mathematics and science in high school and throughout their careers.

Commitment 2

Social and emotional wellness. Through a partnership with our families, we find great value in providing a learning environment where our children feel safe and loved for their uniqueness. Our campuses are welcoming to families, we honor and appreciate our adult volunteers, we value counseling services for children who need a little extra attention at any point of their elementary school career, and we value the safety and security our school facilities provide all children and employees. Tim Larson, Assistant Superintendent of Human Resources and Pupil Services, oversees the many facets of the District's vision for the social and emotional wellness of our children and recently, under the expertise of Meredith Riffel, the District's collaborative coordinator, Santee School District was awarded 1 of 17 Department of Defense counseling grants for \$500,000.

Children and families in our school district will continue to benefit from these services for years to come.

Commitment 3

High expectations of student learning. Our district has always had high expectations of student learning whether it's in the review of State performance data, District assessment data, behavior data, or attendance data. We expect a lot because we want the best for our students. Our commitment to continual improvement is what makes Santee School District the jewel that it is, has been, and will continue to be in San Diego County.

Commitment 4

Access to technological tools that support student thinking, problem solving, collaboration, and critical thinking. Seven years ago, we considered the use of personal electronic devices as an innovative practice and some of our classrooms were equipped with 1:1 devices for student use. Thankfully, through strategic planning, local plan stakeholder feedback, and Board of Education approval, our students have 1:1 iPad access to technology today.

Daily advancements in technology have radically influenced change throughout our world and these changes have influenced elementary education at a national, State, and local level. Our commitment is to remain current with instructional practices that support student thinking, collaboration, and problem solving using technological tools.

Commitment 5

Early childhood education. Over 500 children in Santee are provided a pre-kindergarten school experience in one of four pre-kindergarten programs offered through the school district, State Preschool, our fee-based preschool program, Early Admission Kindergarten, and Transitional Kindergarten. Research shows that providing a high quality education for children before they turn five yields significant long-term benefits. The District's commitment to early childhood education is exceptional and commendable and should be considered a model for other school districts.

Commitment 6

Meeting the individualized needs of children receiving special education services. Over 900 children in Santee School District receive special education services through an individualized education plan. Some of these children require multiple, coordinated services to access the general education program and some require modified or an entirely different curriculum to learn and understand life skills. The development and implementation of high quality individualized learning plans where all students make progress on their annual goals is critical.

Commitment 7

Just as we expect all our students to learn, the adults in our organization need to continue learning as well. We will continue to experience change in our school system and public education at a local, State, and national level and our children will benefit the more we learn and learn to adapt to these changes. I make a personal commitment to be the lead learner in Santee School District and will model, support, and lead the ongoing development of our leaders, our exceptional site and district administrators.

As we move forward, implementing the changes we've experienced over the past seven years and focusing on our steadfast commitments, we move forward together. Santee School District is a place people love to work and Santee is a place people love to raise their children and their children raise their children. Because of this, we are a tight-knit community, which greatly benefits the children of Santee. As the Superintendent, I repeatedly hear from our community that "Santee is a wonderful place to live and raise a family" and I know Santee School District contributes to this community feeling.

Our nearly 800 employees make a difference in the lives of our children every day. Making a difference in our community is the third and final theme for tonight's address. A story illustrating how our employees make a difference in the lives of our students should

best illustrate the importance of the message. During the second week of school, one of our eighth grade students at Pepper Drive regretfully forgot his PE clothes on the school bus one morning. He came into the office to let the secretary know and she, in turn, contacted the transportation department so they could look for his clothes. After this bus driver's shift ended, she drove his clothes to the school on her way home. I happened to be in the front office when the child picked up his PE clothes and saw both relief and joy in his face. The school secretary told me this bus driver goes above and beyond because she cares deeply about the children on her route. This bus driver, and frankly the school secretary as well, made a difference in his life that day and I'm sure they make a difference in his life every day. My favorite part of this small account, he learned, again, how much the adults in this organization care about him.

Through the many coordinated efforts of the Board of Education governing team, school and district administration, and staff, our school district is in a really good place, a much better place than even seven years ago. Our schools and district facilities have never looked better, we remain fiscally solvent even amongst structural deficits in State funding, and we have continued to attract the highest quality employees, which our children most certainly deserve.

I'm so proud to call Santee School District my work home. It is my hope that all our employees feel the same way and our parents are proud to educate their children in Santee School District. Let us all take pride in the hard work we all do every day to prepare the children of Santee for their bright futures. Let us all make a difference in the lives of our children and each other every day. Thank you!

The Board expressed their gratitude and commended Superintendent Baranski for her State of the District Address. President Levens-Craig mentioned the Board would take a brief break and invited everyone to enjoy cookies and lemonade.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda.

Kimberli Crook, Chet F. Harritt parent, mentioned the Board had a discussion that once the property by the school was sold, construction of the science building would be re-evaluated by the Board. She mentioned she was present as a reminder and shared the school's morale is low and they are feeling left behind.

D. PUBLIC HEARING

1. Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbook and Instructional Materials Funding Realignment Program

President Levens-Craig opened the public hearing in Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbooks and Instructional Materials Funding Realignment Program. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Consultants and General Service Providers
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.8. Approval/Ratification of Memorandum of Understanding between the District, Joined by 40 Additional County School Districts Utilizing the New PeopleSoft

- Enterprise Resource Planning Solution, and the San Diego County Office of Education (SDCOE) to Resolve Current Issues Resulting from the PeopleSoft Implementation and to Develop a Strategy to Continue to Improve Performance Regarding the Same
- 2.9. Approval to Contract with Nyhart to Update Actuarial Valuation of Other Post Employment Retirement Benefits Required Under GASB 45 and GASB 75
- 3.1. Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2017-18
- 3.2. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy Assessments
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1718-09 to Eliminate Identified Classified Non-Management Positions

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Review of Board Advisory Committee Charges
 Superintendent Baranski shared the Board Advisory Committee charges, roles, and responsibilities were being brought forth for the Board's review; and any action was at the discretion of the Board.

Member Burns shared that in the past, the Board has received a report from each of the Board Advisory Committees. He explained that he is not asking for a report of all committees, but a report from the Character Education committee would be helpful. Member Burns shared the Character Education committee meets with the purpose of discussing how the District is addressing character education and the programs being used to promote kind and caring schools. He explained the District has invested funds towards moving in that direction (i.e., hiring additional counselors, etc.). Member Burns shared that there were many ideas discussed at the Character Education meetings to no fruition.

He discussed visiting schools in Orange County and shared their schools went through a process with the community to develop their character education. Member Burns shared the students receive the curriculum in the classroom but each school developed banners, and signs that are posted throughout the campus that show their student character education expectations. The banners and signs serve as reminders for students and are visible to the parents and community. He mentioned that even though the signs are different at every site, they bring consistency throughout the District.

Member Burns mentioned he thought the Character Education Advisory Committee would be the setting to start a conversation or develop a template to something similar for the District. He clarified he liked this idea because it is reinforcing what the students are already learning in the classroom and tying it to the communities' input. He mentioned it was imperative to have the site administrators and staff at the schools involved, as they would be the ones reinforcing it at the sites.

President Levens-Craig asked if Member Burns thought the Character Education charges needed to be revised. Member Burns explained the current charges are very vague. He asked if the first Character Education Committee could be postponed to allow Administration to hold dialogue on next steps. Member Ryan suggested that Administration hold a conversation with school administration and educational leaders to get their perspectives on character education before moving forward. Member Burns

shared District-wide consistency was important and providing the schools the ability to develop their own ideas. He mentioned this would most likely require the Board discuss financial support for the schools to put this plan in place.

G. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Board Bylaw 9240, Board Development

Board Bylaw 9240, Board Development was presented for a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>		

1.2. First Reading: Revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance

Revised Board Policy (BP) and Administrative Regulation (AR) 5117, Interdistrict Attendance was presented for a first reading. BP and AR 5117 will return to the next meeting for a second reading and request for approval.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski inquired on the topic of discussion for the upcoming student forum on November 7. She shared a list of past topics. Upon discussion, the Board asked that the topic of discussion be the current dress code policy.

Superintendent Baranski mentioned the Board had requested to discuss the current funding and carryover of school site budgets. Mr. Christensen shared there are some schools with significant carryover from the prior school year. He mentioned Administration met with the Principals and held a discussion on school budgets; and went over a budget-planning tool that would assist with aligning their budgets with their single plan for student achievement. Mr. Christensen mentioned the Principals would be doing some planning to expend these funds. He explained additional categories were created for the Local Control Accountability Plan (LCAP) to capture supplemental personnel, instructional material, and professional development costs. Mr. Christensen shared different account codes were established for the schools to use to better account for those expenses. Member Burns clarified he does not have a problem with schools carrying over funds from year-to-year. He noted there were a few schools that carried over \$300,000 and mentioned holding a discussion with the Superintendent on the possibility that the District may be allocating unnecessary funding to some schools. Member Burns clarified that he does not want to have the schools spend money just to spend money; and suggested that possibly the schools are able to fund some additional site-specific expenses. He stressed his concern about the Board being asked to approve funding to cover some site expenses; and may be using funds that can allocated to schools with smaller allocations. President Levens-Craig mentioned she was concerned and wanted to make sure Administration was providing the same direction to the Administrators as to what the expectations are for spending funds. She shared some schools allocate minimal funds to the Arts Attack program, while other schools provide more funding for the program. President Levens-Craig mentioned there should be a consistent message for all Principals. Superintendent Baranski shared the Principals must budget and expend around the single plan for student achievement. Member Burns asked that the Board be made aware of the plans for use of carryover funds. Superintendent Baranski mentioned she recalled that as a Principal, she was required to account for use of carryover funds with Executive Council; and most likely Executive Council shared it with the Board. She shared at the time the majority of the carryover funds were being used to establish their computer labs, etc. and shared not finding it unreasonable to ask that of the Principals. Mr. Christensen mentioned he and Dr. Stephanie Pierce met with the Principals that had carryover funds to discuss a plan to effectively expend the funds. He mentioned they would continue this process and planned to do it earlier in the year. Member Burns mentioned the Principals should be commended for doing a great job over the years, even during the financial crisis, on expending their funding; and that he understood Principals were being cautious with the resources they are being provided. Member El-Hajj mentioned she was not sure if she could support the schools paying for some of their site-specific expenditures; but agreed it would be beneficial for the Board to see their plan for carryover funds. Member Ryan mentioned that there should be a minimum of what is required at every school to provide all the services needed for the students – no matter the size of the school. She shared being concerned with having the schools use their funds for services that should be provided using District

funds; and suggested looking at funding the schools on a per pupil basis. Member Ryan agreed that the Board should be made aware of their purpose for carryovers. The Board asked that Administration gather additional information to share with the Board.

Superintendent Baranski provided each Board member with a certificate of appreciation on behalf of the Santee Mobilehome Owners Action Committee (SMOAC), Inc. The Board expressed their gratitude and commended SMOAC for their efforts in gathering backpacks and school supplies for the Santee community.

The Board commended Superintendent Baranski for her State of the District address. Member Fox and President Levens-Craig reported attending several open houses. President Levens-Craig shared attending the "A Salute to Teachers" event in support of Kathryn Ducharme; and mentioned there were approximately 20-25 staff and friends that attended the event in her support.

President Levens-Craig shared she would be out of the Country and unable to attend the Communication and Special Education committee meetings. Member El-Hajj mentioned she would attend the Communication Committee meeting; and Member Fox would attend the Special Education meeting in her place.

I. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Consideration of Student Matter** (Ed. Code § 48918)
2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:32 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of September 19, 2017 was adjourned at 10:32 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
October 3, 2017

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$10,752.00, and substitute costs of \$115.00, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - October 3, 2017

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	
Monday,	09/25/17	Ed Gigliotti Paige Iglesia Tracie F. Perez Kirsten Stretton Carrie Thompson	Pepper Drive Pepper Drive Rio Seco Cajon Park Chet F. Harritt	Center for Applied Research Solutions Brief Intervention	SDCOE	\$0	\$41	TUPE	This workshop will focus on building skills of counselors working with adolescents to reduce substance abuse.
						\$0	\$41	TUPE	
						\$0	\$41	TUPE	
						\$0	\$41	TUPE	
						\$0	\$41	TUPE	
Wednesday,	10/04/17	Chris Erwin Bryce Storm	Maintenance/Operations Maintenance/Operations	NFPA 70E - CAL/OSHA Electrical Safety Training	San Diego	\$0	\$95	Maintenance Maintenance	This workshop will focus on CAL/OSHA Electrical Safety and NFPA 70E Standard for Electrical Safety in the Workplace.
Tuesday,	10/10/17	Michelle Hart	Pepper Drive	Self/Match Training Introductory	San Marcos	\$115	\$96	Special Education	This training will increase knowledge of systemic self-monitoring and motivational systems as behavior interventions.
Tuesday,	10/17/17	Cathy Abel Leah Saunders Summer Locke Erica Edmonston JoHanna Simko Mimi McGinty	Child Nutrition Services Carlton Oaks Pepper Drive Rio Seco Cajon Park Special Education	FRISK Training	SDCOE	\$0	\$156	Child Nutrition Services Professional Development Professional Development Professional Development Professional Development	This workshop will provide FRISK training.
Friday,	10/20/17	Nancy Stasch	Business Services	CASBO Opening the Door to Your Success	Escondido	\$0	\$67	Business Services	This workshop will focus on Purchasing practices.
Wednesday - Saturday	11/29/17 - 12/02/17	Barbara Ryan	Board of Education	California School Boards' Association Delegate Assembly and Education Conference	San Diego	\$0	\$1,282	Board of Education	Board Member Ryan serves as a CSBA Delegate.
Thursday - Saturday	11/30/17 - 12/02/17	Elana Levens-Craig Dianne El-Hajj Ken Fox Dustin Burns Kristin Baranski Lisa Arreola	Board of Education Board of Education Board of Education Board of Education Superintendent's Office Superintendent's Office	California School Boards' Association Education Conference	San Diego	\$0	\$945	Board of Education Board of Education Board of Education Board of Education Superintendent's Office Superintendent's Office	This conference will provide innovative and effective new ideas to make positive changes for schools.
Thursday,	01/17/18	Kristin Baranski Karl Christensen Stephanie Pierce Tim Larson Tory Long	Superintendent's Office Business Services Educational Services HR/Pupil Services Business Services	2018 Governor's Budget Workshop	Pomona	\$0	\$215	Business Services Business Services Business Services Business Services Business Services	This workshop will provide an overview of the Governor's Budget.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California									
Friday - Saturday	10/20/17 - 10/21/17	Kristi Sheen	Out of School Time	Site Coordinator Expanded Learning Symposium	Sacramento	\$0	\$722	Out of School Time	This symposium will provide training on STEAM, CQI, and SEL for the ASES Grant. *All expenses for this travel will be reimbursed by SDCOE/RTAC.
Saturday	10/21/17	Julie Venolia Mindy Johnson	Carlton Oaks Carlton Oaks	Daily 5 Math	Garden Grove	\$0	\$277	Carlton Oaks	This workshop will provide training on managing math work groups.
						\$0	\$555	Carlton Oaks	
Saturday - Tuesday	10/28/17 - 10/31/17	Mia Morales	PRIDE Academy	Education of Homeless Children and Youth	Chicago	\$0	\$1,199	Title I Homeless	This conference will focus on ways to better support homeless youth and families.

Consent Item D.2.2.
Prepared by Karl Christensen
October 3, 2017

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check as well as checks that have a "Stop Pay" issued.

RECOMMENDATION:

Administration recommends approval of checks #22475 through #22476 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$3,550.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
09/08/17	22473	Stop Pay	Lorene Foster check - lost	(150.00)
09/11/17	22475	Jazmine Gelfand, Attorney at Law	Replacement for warrant issued/not received	3,750.00
09/12/17	22476	WalMart	Replacement for lost Lorene Foster check #22473	150.00
09/14/17	22453	Stop Pay	Overage Lorene Foster check - Parent declined check	(200.00)

Total Checks Written **\$3,550.00**

Mission Federal Credit Union

Total to be Reimbursed **\$3,550.00**

Total to Deduct from Future Reimbursement

Consent Item D.2.3.
Prepared by Karl Christensen
October 3, 2017

Acceptance of Donations

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donation has been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Makey Makey STEM Packs (24)	\$1,319.00	Cal Coast Cares Foundation	PRIDE Academy
TOTAL DONATIONS RECEIVED	\$1,319.00		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District and authorization granted to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation above is valued at \$1,319.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**Consultant / General Service Provider Report
October 3, 2017**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
EduDance - Classrooms in Motion	General Service Provider	Dance Instruction	9/22/17 - 12/7/17	\$3,960.00 (not to exceed)	Pepper Drive School	Independent Contractor

Consent Item D.2.5. Approval/Ratification of Expenditure Transactions
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
October 3, 2017

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period August 1, 2017 through August 31, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 235 transactions totaling \$24,234.97 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170803	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUARNT STORE	94.60	Pump Dispensers & Serving Utensils
20170808	ABEL,CATHY	CHILD NUTRITION	INDUSTRIAL ELECTRIC SE	136.88	Equipment part
20170810	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #908	48.64	White Boards & Grommets for Display signs
20170811	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	36.00	Buckle Cargo Straps Delivery Vans
20170813	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	223.13	Printer Ink
20170813	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	135.10	Printer Ink
20170813	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	71.10	Printer Ink
20170815	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	9.60	Water Hardness testing strips
20170817	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	33.97	Water Test Strips & Test Kits Water Softener
20170818	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	32.04	Hand Held Vacuum
20170820	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	52.99	Aluminum Microwave Wall Shelf
20170820	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	15.49	Colander
20170825	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	32.31	Split - Toaster Oven (45.88%)
20170825	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	38.11	Split - Gluten Free Foods (54.12%)
20170825	ABEL,CATHY	CHILD NUTRITION	EREPLACEMENTPARTS.COM	64.09	Drip pans
20170825	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	37.81	Almond milk
20170827	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #0673	10.72	Maintenance Supplies
20170828	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #0673	7.68	Maintenance Supplies
20170828	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	34.47	Gluten Free Pizza
20170829	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	46.99	Aluminum Microwave Oven Wall Shelf
20170829	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	29.98	Key-Bak Retraction Ring
				1,191.70	
20170804	ALBERT,DIANN L	PRIDE ACADEMY	THE HOME DEPOT #0673	657.20	Mulch and grounds supplies for Beautification Day
20170816	ALBERT,DIANN L	PRIDE ACADEMY	AMAZON MKTPLACE PMTS	231.92	Classroom supplies, books and manipulatives for Mrs. Ninteman's kindergarten class
20170820	ALBERT,DIANN L	PRIDE ACADEMY	AMAZON.COM	29.05	A Word a Day, Grade 3, Mr. Sutura's class
20170827	ALBERT,DIANN L	PRIDE ACADEMY	AMAZON MKTPLACE PMTS	54.93	McGraw Hill Wonderworks Intervention, Grade 5
20170828	ALBERT,DIANN L	PRIDE ACADEMY	AMAZON.COM	16.48	Presidential Learning Chart
				989.58	
20170801	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 8709	5.71	Supplies for PLT Retreat
20170802	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	43.99	Board meeting supplies
20170803	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM	28.16	Misc meeting supplies
20170803	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL93110809317	29.61	Supplies for PLT Retreat/Carwash
20170803	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	421.03	Catering for Carwash/Secretaries meeting
20170804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDIEGO THEATRES TKTS	252.75	Tickets to A Salute to Excellence
20170804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL93110809317	5.19	Meeting supplies
20170804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TRADER JOE'S #024 QPS	3.04	Supplies for PLT retreat
20170804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	7-ELEVEN 20321	24.52	Supplies for PLT retreat
20170804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS ST000007104	45.97	Supplies for Carwash meeting
20170807	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS ST000007104	6.99	Supplies for welcome back event
20170814	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS ST000007104	86.95	Supplies for welcome back event
20170816	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS ST000007104	(51.96)	Refund for welcome back event supplies
20170817	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	70.46	Supplies for Board meeting
20170818	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	15.06	Name badges for PLT staff
20170821	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	32.71	Board meeting supplies
20170823	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	LHB INDUSTRIES/QUAKEKA	248.00	Water purification tablets for emergency disaster carts
20170824	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CURRENT CATALOG	27.44	Miscellaneous supplies
				1,295.62	
20170802	BAKER,HOPE	OST PROGRAMS	THE HOME DEPOT #0673	130.27	Other/Instructional/Office supplies
20170810	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	180.04	Other/Instructional
20170810	BAKER,HOPE	OST PROGRAMS	KMART 3678	70.58	Other/Instructional
20170817	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	14.01	Other/Instructional
20170821	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	21.91	Other/Instructional
20170827	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL92910809291	15.36	Food supplies snack
				432.17	
20170825	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	SERVICE CASTER CORP.	75.93	Wheels for push carts for Carlton Hills School W.O. # 30378
				75.93	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170809	BENEDETTO,ANGELO	CARLTON HILLS	AMAZON.COM	34.70	Command hooks to hang emergency backpacks and folders in each classroom.
20170810	BENEDETTO,ANGELO	CARLTON HILLS	BED BATH & BEYOND #651	107.70	Baskets for students to place used lunch trays in.
20170811	BENEDETTO,ANGELO	CARLTON HILLS	SMARTNFINAL92910809291	46.16	Supplies for staff meeting/team building.
20170814	BENEDETTO,ANGELO	CARLTON HILLS	AMAZON MKTPLACE PMTS	23.99	Wall file folder for VP office.
20170831	BENEDETTO,ANGELO	CARLTON HILLS	WAL-MART #1917	50.00	2- \$25 gift cards as student incentives.
				262.55	
20170810	BILLICK, JERI	SYCAMORE CANYON	SMARTNFINAL92910809291	27.47	Staff Meeting Candy
20170814	BILLICK, JERI	SYCAMORE CANYON	THE HOME DEPOT #0673	309.74	Materials to complete wicking garden beds
20170818	BILLICK, JERI	SYCAMORE CANYON	MAGNETKINGSIGNS	60.75	Magnets for RtI data wall
20170818	BILLICK, JERI	SYCAMORE CANYON	THE HOME DEPOT #0673	141.75	Paint for data room & paw prints
20170822	BILLICK, JERI	SYCAMORE CANYON	THE HOME DEPOT #0673	76.52	Kindergarten umbrella stands
20170831	BILLICK, JERI	SYCAMORE CANYON	MAGNETKINGSIGNS	60.75	Magnets for RtI data wall
				676.98	
20170802	BONSER, KRISTEN	HILL CREEK	BANNERSONTHECHEAP.COM	111.69	School behavior management promotional banners.
20170809	BONSER, KRISTEN	HILL CREEK	WAL-MART #1917	56.58	Teachers' Welcome Back Goodie Bags
20170817	BONSER, KRISTEN	HILL CREEK	WAL-MART #1917	2.77	Balloons, refreshments for teachers' back to school activity: "Minute to Win It".
20170822	BONSER, KRISTEN	HILL CREEK	THE HOME DEPOT #6634	26.70	Gate bracket and accessories for PE equipment
20170824	BONSER, KRISTEN	HILL CREEK	VONS STORE00018978	16.08	Refreshments for Kdg Orientation
				213.82	
20170801	BRASHER, PAMELA	OST PROGRAMS	TOYSRUS-BABIESRUS	52.80	Other/Instructional Supper Supplies
20170801	BRASHER, PAMELA	OST PROGRAMS	WAL-MART #3494	50.43	Other/Instructional summer supplies
20170804	BRASHER, PAMELA	OST PROGRAMS	FOOD4LESS #0349	24.86	Food Supplies
20170808	BRASHER, PAMELA	OST PROGRAMS	WAL-MART #1917	120.35	Other/Instructional Summer
20170811	BRASHER, PAMELA	OST PROGRAMS	WALMART.COM	226.34	Other/Instructional
20170813	BRASHER, PAMELA	OST PROGRAMS	LAKESHORE LEARNING #52	41.31	Other/Instructional
20170817	BRASHER, PAMELA	OST PROGRAMS	LAKESHORE LEARNING MAT	244.27	Equipment Under \$200
20170822	BRASHER, PAMELA	OST PROGRAMS	WALMART.COM	122.55	Other/Instructional Supplies
20170824	BRASHER, PAMELA	OST PROGRAMS	WAL-MART #1917	52.67	Other/Instructional
20170830	BRASHER, PAMELA	OST PROGRAMS	EB SCIENCE ACTION CLU	317.97	Conference EXP
20170830	BRASHER, PAMELA	OST PROGRAMS	OTC BRANDS, INC.	201.25	Other/Instructional
				1,454.80	
20170809	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	AMAZON.COM AMZN.COM/BI	20.71	Professional learning materials
20170810	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	O'S AMERICAN KITCH	156.58	Catering for ILT meeting
				177.29	
20170829	EDMONSTON, ERICA	RIO SECO	BUILDASIGN.COM	41.22	Traffic direction signs for dismissal.
20170830	EDMONSTON, ERICA	RIO SECO	AMAZON MKTPLACE PMTS	272.58	iPad tripods and photo studio lighting kit to support Visual Arts elective program.
				313.80	
20170817	HECK, TERRY	PRIDE ACADEMY	EINSTEIN BROS BAGELS08	30.98	Staff refreshments
20170829	HECK, TERRY	PRIDE ACADEMY	PAYPAL *SK8WORLDSD	250.00	Jr. High Field Trip - Admission
				280.98	
20170806	HICKS, TYLENE	CHET F. HARRITT	TARGET 00014852	38.83	Student incentives. See attached MEMO.
20170808	HICKS, TYLENE	CHET F. HARRITT	HARBOR FREIGHT TOOLS 1	91.98	Supplies for middle school electives.
20170809	HICKS, TYLENE	CHET F. HARRITT	VISTAPR*VISTAPRINT.COM	34.23	Stamp for Attendance Letters
20170810	HICKS, TYLENE	CHET F. HARRITT	JOANN FABRIC #1011	126.00	Beautification Day Supplies.
20170813	HICKS, TYLENE	CHET F. HARRITT	WAL-MART #1917	28.36	Beautification Day Supplies.
20170814	HICKS, TYLENE	CHET F. HARRITT	THE HOME DEPOT #0673	77.43	Middle School Elective Supplies - Gardening
20170815	HICKS, TYLENE	CHET F. HARRITT	MICHAELS STORES 3256	31.80	Beautification Day supplies
20170815	HICKS, TYLENE	CHET F. HARRITT	WAL-MART #1917	82.97	Staff Meeting Supplies
20170816	HICKS, TYLENE	CHET F. HARRITT	OTC BRANDS, INC.	71.41	Classroom Supplies.
20170816	HICKS, TYLENE	CHET F. HARRITT	OTC BRANDS, INC.	59.50	Classroom Supplies
20170820	HICKS, TYLENE	CHET F. HARRITT	WALMART.COM	299.55	Two futons for the reading area in Mrs. Matushek's class.
				942.06	
20170801	HOOKS, TED A	PEPPER DRIVE	BUILDASIGN.COM	47.30	School Signage (donations)
20170802	HOOKS, TED A	PEPPER DRIVE	AUTONOMOUS INC.	731.77	Replacement Office Chairs
20170807	HOOKS, TED A	PEPPER DRIVE	SAFETYSIGN.COM	153.34	Gate Signage
20170808	HOOKS, TED A	PEPPER DRIVE	CVS/PHARMACY #09173	179.68	Replacement wheelchair for health office (donations)
20170816	HOOKS, TED A	PEPPER DRIVE	COPY CORRAL	86.20	Posters for Middle School
20170818	HOOKS, TED A	PEPPER DRIVE	LUCY'S PARTY TIME TACO	667.00	Parent Night Dinner
20170830	HOOKS, TED A	PEPPER DRIVE	BUILDASIGN.COM	26.07	School signage (donations)
				1,891.36	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170810	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM	122.84	Professional Development Materials
20170810	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON MKTPLACE PMTS	8.75	Professional Development Materials
20170824	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM	63.56	Lunchtime safety and communication device
				194.95	
20170809	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WALMART.COM	299.87	iPad Accessory Labels
20170811	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	28.45	HP Battery
20170816	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	13.33	Power Adapter for Elmo Doc Cam
20170816	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BEST BUY MHT 00011452	161.61	Apple TV (Returned)
20170817	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	64.95	Type C to VGA Adapter for laptops
20170818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	28.45	HP ProBook battery
20170821	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security System
20170821	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	24.50	Wyse Keyboard
20170822	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BEST BUY MHT 00011452	(161.61)	Return
20170823	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BARCODESINC	270.09	Barcode for Student iPad Accessories
20170824	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	28.45	HP ProBook 6470b battery
20170824	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	32.99	HP ProBook 640 G1 battery
20170824	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	134.70	Non-latex rubber bands
20170827	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	36.39	External Disc drive and sleeve
20170831	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	59.88	HP Elitebook battery
				1,047.04	
20170803	MARTIN,SUZANNE	CHET F. HARRITT	THE HOME DEPOT #0673	781.51	Farm to table elective supplies
20170804	MARTIN,SUZANNE	CHET F. HARRITT	THE HOME DEPOT #0673	(0.01)	Farm to table elective supplies
20170806	MARTIN,SUZANNE	CHET F. HARRITT	THE HOME DEPOT #0673	50.60	Farm to table elective supplies
20170815	MARTIN,SUZANNE	CHET F. HARRITT	OFFICESUPPLYINC.COM	110.39	Office Supplies
20170824	MARTIN,SUZANNE	CHET F. HARRITT	AMAZON.COM	313.20	Classroom supplies
20170825	MARTIN,SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	9.99	Classroom supplies
20170825	MARTIN,SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	54.48	Classroom supplies
20170828	MARTIN,SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	24.99	Classroom supplies SDC
20170828	MARTIN,SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	18.00	Classroom supplies for SDC
20170829	MARTIN,SUZANNE	CHET F. HARRITT	BARNES&NOBLE.COM-BN	162.30	Jr. Library Books
20170830	MARTIN,SUZANNE	CHET F. HARRITT	BARNES&NOBLE.COM-BN	8.49	Jr. Library program
20170830	MARTIN,SUZANNE	CHET F. HARRITT	ASB	64.95	Video coaching for elective
20170831	MARTIN,SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	13.33	Class tech supplies
				1,612.22	
20170804	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	327.98	Dell Toner cartridge for the Special Education Department desktop printers
20170811	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON.COM	20.50	File Folders for Special Education trainings
20170813	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	34.70	Shipping labels
20170818	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	86.90	Dell Imaging Drum cartridges for the Special Education desk printers x2
20170821	MCGINTY,MIRIAM	SPECIAL EDUCATION	HILTON HOTELS	175.40	LEA Travel/Conference
20170822	MCGINTY,MIRIAM	SPECIAL EDUCATION	PSYCHOLOGICAL ASSESSME	17.16	Split -SRS Protocols (10%)
20170822	MCGINTY,MIRIAM	SPECIAL EDUCATION	PSYCHOLOGICAL ASSESSME	77.22	Split - SRS Protocols (45%)
20170822	MCGINTY,MIRIAM	SPECIAL EDUCATION	PSYCHOLOGICAL ASSESSME	77.22	Split - SRS Protocols (45%)
20170825	MCGINTY,MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #5125	16.79	Pens for the Special Education Department
20170829	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	89.90	Noise cancelling headphones for ED class
				923.77	
20170802	MCKINNON,KATHY	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	135.91	DODEA - Supplies
20170810	MCKINNON,KATHY	EDUCATIONAL SERVICES	SMARTNFINAL92910809291	43.75	Professional Development - Food - 8/10/17 ILT Meeting
20170814	MCKINNON,KATHY	EDUCATIONAL SERVICES	SPROUTS FARMERS MARK	4.31	Professional Development - Food - 8/14/17 PD Day
20170827	MCKINNON,KATHY	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	123.21	ERC Admin - Supplies - toner cartridge/CRTs
20170830	MCKINNON,KATHY	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	75.98	ERC Admin - Supplies
20170831	MCKINNON,KATHY	EDUCATIONAL SERVICES	CRISIS PREVENTION	366.35	Special Education - Supplies - CPI Training Books
				749.51	
20170818	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SMARTNFINAL92910809291	73.62	Professional Development - Supplies
20170825	MINUTELLI,DAWN	EDUCATIONAL SERVICES	OFFICE DEPOT #908	84.13	ERC Admin - Supplies
				157.75	
20170804	MONTLER,BONNER M	EDUCATIONAL SERVICES	OFFICE DEPOT #908	63.95	Office supplies for data analysis meeting
20170811	MONTLER,BONNER M	EDUCATIONAL SERVICES	BEST BUY MHT 00011452	85.11	Apple Magic Mouse for New Dell Computer (Assessment Dept)
20170820	MONTLER,BONNER M	EDUCATIONAL SERVICES	BEST BUY MHT 00011452	22.61	USB Bluetooth adapter for new Dell Computer (Assessment Dept)
20170828	MONTLER,BONNER M	EDUCATIONAL SERVICES	VONS STORE0030445	25.11	Food for Annual CELDT Training with Language Arts Specialists, Intervention Resource Teachers, and Instructional Assi
20170831	MONTLER,BONNER M	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	640.04	Fountas Pinnell Benchmark Assessment System student folders. Used to track reading assessment data.
20170831	MONTLER,BONNER M	EDUCATIONAL SERVICES	BEST BUY MHT 00011452	13.99	USB 3.0 Flashdrive for Assessment Department. Used for transferring large data files.
				850.81	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170828	MYERS,CHARLES	TRANSPORTATION	OFFICE DEPOT #908	110.44	Office supplies
				110.44	
20170809	OLANDER,MICHAEL	CAJON PARK	S&S WORLDWIDE-ONLINE	85.13	This charge is being reversed by S&S. It was an unauthorized annual membership
20170810	OLANDER,MICHAEL	CAJON PARK	MASONS SAW AND LAWNMOW	270.57	Gas blower for custodial use
20170816	OLANDER,MICHAEL	CAJON PARK	SSI*CLASSROOM DIRECT	37.68	Kindergarten Pencils
20170818	OLANDER,MICHAEL	CAJON PARK	THE HOME DEPOT #0673	13.80	Science Supplies
20170824	OLANDER,MICHAEL	CAJON PARK	US FIRST	225.00	Lego Robotics registration
20170830	OLANDER,MICHAEL	CAJON PARK	AMAZON.COM	27.80	Privacy Blinds for Counseling Room
				659.98	
20170818	ORTEGA,KAREN	HUMAN RESOURCES	ASS CAL SCH ADMIN	749.00	2017 ACSA Personnel Institute - Registration
				749.00	
20170803	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	ADOBE *CREATIVE CLOUD	359.88	Annual subscription to education version of Adobe's productivity suite (Photoshop, Acrobat Pro, etc., Illustrator, etc)
20170814	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	THE HOME DEPOT #6612	16.79	Locks and storage for teacher professional development activity at PD.
20170814	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	THE HOME DEPOT #1848	57.24	Locks and secure storage for teacher professional development at PD.
20170814	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	THE HOME DEPOT #0673	16.19	Locks and storage for teacher professional development activity at PD.
20170814	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	THE HOME DEPOT #0673	120.57	Locks and storage for teacher professional development activity at PD.
				570.67	
20170825	RIFFEL,MEREDITH	PUPIL SERVICES	METRO TRANSIT SYSTEM	36.00	Trolley pass for homeless student
20170825	RIFFEL,MEREDITH	PUPIL SERVICES	METRO TRANSIT SYSTEM	18.00	Trolley pass for homeless student
				54.00	
20170802	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	23.34	Resource book
20170803	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	225.25	Elective supplies
20170803	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	32.28	Office Supplies
20170803	ROSA,JIM	HILL CREEK	AMAZON.COM	5.68	Electrical cord for classroom
20170804	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	67.80	Front office supplies
20170808	ROSA,JIM	HILL CREEK	IKEA HOME SHOPPING	108.57	Classroom furniture
20170810	ROSA,JIM	HILL CREEK	BUILDASIGN.COM	53.80	Safety signs- back lot
20170810	ROSA,JIM	HILL CREEK	RCP BLOCK AND BRICK SA	113.14	Garden supplies
20170813	ROSA,JIM	HILL CREEK	AMAZON.COM	100.85	Classroom supplies
20170814	ROSA,JIM	HILL CREEK	AMAZON.COM	67.83	Front office supplies
20170816	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	(67.80)	Return of office supplies
20170816	ROSA,JIM	HILL CREEK	AMAZON.COM	4.77	Elective supplies
20170822	ROSA,JIM	HILL CREEK	AMAZON.COM	149.32	Classroom supplies
20170824	ROSA,JIM	HILL CREEK	VISTAPR*VISTAPRINT.COM	145.34	Classroom attendance supplies
20170827	ROSA,JIM	HILL CREEK	THE WEBSTAUANT STORE	588.43	Farm to table supplies
20170828	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	282.87	Farm to table supplies
20170830	ROSA,JIM	HILL CREEK	IKEA HOME SHOPPING	53.01	Farm to table supplies
				1,954.48	
20170802	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	28.22	Professional Development Materials
20170803	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	119.25	Classroom Furniture
20170803	SAUNDERS,LEAH	CARLTON OAKS	AMAZON.COM	53.43	Professional Development Materials
20170804	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	174.84	Classroom Furniture
20170806	SAUNDERS,LEAH	CARLTON OAKS	HOMEDEPOT.COM	147.09	Campus beautification supplies
20170806	SAUNDERS,LEAH	CARLTON OAKS	HOMEDEPOT.COM	147.09	Campus beautification supplies
20170807	SAUNDERS,LEAH	CARLTON OAKS	STAPLES 00103630	57.75	Office Supplies
20170810	SAUNDERS,LEAH	CARLTON OAKS	WALMART.COM	137.92	Health Office Furniture
20170811	SAUNDERS,LEAH	CARLTON OAKS	LOWES #01661*	70.27	Physical Education Supplies
20170813	SAUNDERS,LEAH	CARLTON OAKS	OFFICE DEPOT #946	65.08	Staff Development Materials
20170823	SAUNDERS,LEAH	CARLTON OAKS	THE HOME DEPOT #0673	(147.09)	Campus beautification supplies
20170823	SAUNDERS,LEAH	CARLTON OAKS	THE HOME DEPOT #0673	(147.09)	Campus beautification Supplies
20170829	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	(28.22)	Classroom Furniture
				678.54	
20170823	SCHWELLER,JOHN	PUPIL SERVICES	GALLUP INC	269.11	Gallup Poll Access Codes for students
20170827	SCHWELLER,JOHN	PUPIL SERVICES	PAYPAL *HUANJIANPIN	18.80	Fidget tangles for cool down boxes for students
20170829	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	6.01	Supplies for SSP
20170829	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	30.16	Supplies for SSP
20170830	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	14.46	Materials for SSP
20170831	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	25.78	Supply for M.Rashap-LEA Medi-Cal
				364.32	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170802	SHEEN,KRISTINA D	OST PROGRAMS	SANTEE LAKES RECREATIO	152.85	Admissions/Entrance Fees
20170803	SHEEN,KRISTINA D	OST PROGRAMS	SMARTNFINAL92910809291	65.97	Food/Snack for Field Trip
20170803	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	64.50	Office Supplies/Instructional
20170804	SHEEN,KRISTINA D	OST PROGRAMS	AMAZON MKTPLACE PMTS	142.28	Other/Instructional
20170807	SHEEN,KRISTINA D	OST PROGRAMS	BELMONT PARK	525.80	Admission/Entrance Fees
20170811	SHEEN,KRISTINA D	OST PROGRAMS	WALMART.COM	171.76	Office Supplies
20170824	SHEEN,KRISTINA D	OST PROGRAMS	BEST BUY MHT 00011452	161.60	Other/Instructional
				1,284.56	
20170809	SIMKO,JOHANNA	CAJON PARK	WRISTBANDCOMWRISTBAND	152.90	Falcon pride wristbands for student behavior incentives.
20170810	SIMKO,JOHANNA	CAJON PARK	WB PROMOTION	6.00	Additional wristbands
20170813	SIMKO,JOHANNA	CAJON PARK	IDENTAKID	101.94	Labels for our front office visitor sticker printer.
20170816	SIMKO,JOHANNA	CAJON PARK	WWW.THEESCAPEROOM.COM	20.00	Professional Development before school starts for Teachers
20170817	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	32.30	Film Canisters for science teachers experiment.
20170817	SIMKO,JOHANNA	CAJON PARK	SMARTNFINAL93110809317	35.53	Professional Development minute to win it games.
20170827	SIMKO,JOHANNA	CAJON PARK	CUSTOMINK LLC	395.95	Reimbursed- we used a purchase order to purchase Falcon proud T-Shirts for Teachers "back to school" gift.
20170828	SIMKO,JOHANNA	CAJON PARK	S&S WORLDWIDE-ONLINE	18.31	Whiteboard wall calendar for SAI teacher to help organize students.
				762.93	
20170817	SIMPSON,DEBRA	RIO SECO	FOOD4LESS #0349	83.69	Faculty First Day snacks for building positive school culture/ professional development
20170823	SIMPSON,DEBRA	RIO SECO	COMMITTEE FOR CHILDREN	389.00	Second Step grade 2 kit Curriculum for character building and positive school climate.
20170825	SIMPSON,DEBRA	RIO SECO	KISS INSTITUTE FOR PRA	125.00	Robotic challenges for junior high robotics elective.
20170829	SIMPSON,DEBRA	RIO SECO	THE HOME DEPOT #0673	127.59	Herb garden supplies for the culinary arts junior high elective.
				725.28	
20170803	SOUTHCOTT,STEPHANIE	PEPPER DRIVE AND RIO SECO	WALMART.COM	104.10	Funds were used to purchase a chair for the office.
20170814	SOUTHCOTT,STEPHANIE	PEPPER DRIVE AND RIO SECO	OFFICE DEPOT #5125	86.19	Chair for Adrienne Garcia
20170816	SOUTHCOTT,STEPHANIE	PEPPER DRIVE AND RIO SECO	CAZADORES MEXICAN FOOD	31.10	Staff Luncheon
20170816	SOUTHCOTT,STEPHANIE	PEPPER DRIVE AND RIO SECO	CAZADORES MEXICAN FOOD	168.90	Back to school staff breakfast
20170816	SOUTHCOTT,STEPHANIE	PEPPER DRIVE AND RIO SECO	PARTY CITY	30.14	Funds to purchase a chair for Adrienne Garcia
20170825	SOUTHCOTT,STEPHANIE	PEPPER DRIVE AND RIO SECO	OFFICE DEPOT #5125	64.64	Chair for Principals office
				485.07	
20170808	STARKEY,MARK	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	10.76	Material for iPad repair/storage bin labels
20170822	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM	90.25	Device cables
				101.01	
				24,234.97	

Consent Item D.2.6. Adoption of Proclamation for National School Lunch Week
Prepared by Karl Christensen
October 3, 2017

BACKGROUND:

In 1946 Congress enacted the National School Lunch Act designed to help states begin, maintain, operate, and expand school lunch programs. Since that time, the program has grown and is continuing to follow those guidelines. The American School Food Service Association is requesting that local school districts adopt the attached proclamation designating the week of October 9-13, 2017 as “National School Lunch Week.” This year’s theme is “School Lunch: Recipes for Success.” Promotional posters along with the adopted and endorsed proclamation will be displayed at each site in the Child Nutrition Services serving area during the designated week of October 9-13, 2017.

RECOMMENDATION:

It is recommended that the Board of Education adopt the proclamation endorsing the week of October 9-13, 2017 as National School Lunch Week.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact. This item supports the District’s wellness program.

STUDENT ACHIEVEMENT IMPACT

Child nutrition programs including school lunch and breakfast programs, are important to the health and education of the students of Santee School District.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

SANTEE SCHOOL DISTRICT PROCLAMATION ENDORSING
"NATIONAL SCHOOL LUNCH WEEK"



OCTOBER 9-13, 2017

- WHEREAS,** The National School Lunch Program has served our nation admirably for over 60 years through advanced practices and nutrition education; and
- WHEREAS,** the National School Lunch Program is dedicated to the health and well-being of our nation's children; and
- WHEREAS,** the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and
- WHEREAS,** there is evidence of continued need for nutrition education and awareness of the value of school feeding programs; and
- WHEREAS,** Santee schools are served from a central production center at 9880 Riverwalk Drive; and
- WHEREAS,** Santee School District invites all family members to join their students for lunch for the reasonable sum of \$5.00/adult (excluding beverage) and \$3.00/child (\$0.40/child for reduced fee lunch).

NOW, THEREFORE, BE IT PROCLAIMED that Santee School District hereby officially proclaims October 9-13, 2017 "National School Lunch Week – School Lunch: Recipes for Success!"

AYES:

NOES:

ABSENT:

October 3, 2017
Date

Ken Fox, Clerk of the Board of Education

Consent Item D.2.7.
 Prepared by Karl Christensen
 October 3, 2017

Approval of Uniform Complaint Quarterly Report
 Required by the Williams Settlement

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report July 1, 2016 through September 30, 2017			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2017 and authorize administration to submit the report to SDCOE.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Authorization to Sell/Dispose of Surplus Items

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
Obsolete Instructional Materials	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
All Other Personal Property	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in general circulation newspaper

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			<ul style="list-style-type: none"> Accept highest bid or reject all bids If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
1	EA	Broken hand tools (approx.. 25 pieces), 2 battery chargers (scrap)	Transportation	Poor	Scrap? \$5.00 or less

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
<p align="center">Obsolete Instructional Materials</p>	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
<p align="center">Other Personal Property</p>	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value \$2,500 or less: Sell without advertising	x
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with a value of \$5.00 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Income is estimated at \$5.00 or less.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
Prepared by Karl Christensen
October 3, 2017

Authorization/Ratification to File Notice of Completion
for Bid #1617-090-002, Steam Boiler Replacement
at the Central Kitchen

BACKGROUND:

Notice of Completion documents were filed with the County Recorder for Bid #1617-090-002, Steam Boiler Replacement at the Central Kitchen. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

The project was completed on time and without any change orders.

RECOMMENDATION:

It is recommended that the Board of Education Approve/Ratify the final contract amount and Authorize/Ratify filing of Notice of Completion documents for Bid #1617-090-002, Steam Boiler Replacement at the Central Kitchen.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$145,767.00 from the Child Nutrition fund.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.3.1.

Approval of Nonpublic Agency Master Contract with ChildCare Careers

Prepared by Dr. Stephanie Pierce
October 3, 2017

BACKGROUND:

In order to meet Title 22 and Title 5 State compliance Preschool teachers must have at least 12 units of Early Childhood Education and a Child Development Teacher Permit. The State Preschool program currently has a teacher on medical leave and the District cannot secure a qualified teacher for this position.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with ChildCare Careers for Prospect Avenue State Preschool for the term of October 4, 2017 through June 12, 2018. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Priority 1 of the Local Indicators all classrooms will have appropriately assigned teachers.

FISCAL IMPACT:

Days Per Year	Hourly Rate	Hours Per Day	Total
Not to exceed 140	\$25.95-29.95	6.5	\$23,380-\$27-300

STUDENT ACHIEVEMENT:

Children who participate in the State Preschool program obtain the readiness skills to allow them to be successful in Kindergarten.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Hodge, Kari (replacing Kasey Rutherford LOA)	Cajon Park	IV-01	\$0.00	\$50,504.00	08-14-17 to 11-06-17

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Barvinchak, Kimberly	Pepper Drive	III-06 to <i>III-07</i>	\$56,097.00	<i>\$57,988.00</i>	08-14-17 to 06-12-18
2. Dalusung, Annabel	Hill Creek	IV-04 to <i>IV-05</i>	\$55,887.00	<i>\$57,988.00</i>	08-14-17 to 06-12-18
3. Nagle, Kara	Carlton Hills	IV-01	\$50,504.00	\$50,504.00	08-14-17 to 06-12-18

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Kurzyniec, Elizabeth	Hill Creek	III-01 to <i>III-06</i>	\$50,504.00	<i>\$56,097.00</i>	08-14-17
2. Meade, Tara	Chet F. Harritt	V-04 to <i>VI-05</i>	\$59,879.00	<i>\$66,812.00</i>	08-14-17

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Poirier, Shani	Carlton Hills	VI-14	New opportunity	09-30-17

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Barto, Duane	Transportation	Van Driver 22 B / 5.6 hrs to 22 B / 5.0 hrs	\$2,093.70	\$1,869.37	08-21-17
2. Fick, Candace (replacing Jennifer Wilde)	Cajon Park to <i>Pepper Drive</i>	Food Service Worker I-A 20 A / 2.75 hrs	\$886.66	\$886.66	09-18-17
3. Hocking, Patricia	Transportation	Bus Driver I 25 E / 7.17 hrs to 25 E / 6.0 hrs	\$4,036.50	\$3,377.64	08-21-17
4. Johnson, Tiara	Transportation	Van Driver 22 A / 5.0 hrs to 22 A / 5.95 hrs	\$1,780.00	\$2,118.34	08-21-17
5. Lenihan, Jill	Carlton Oaks	Instructional Assistant, Visually Impaired 23 E + PGI #3 / 6.0 hrs to 23 F + PGI #4 / 6.0 hrs	\$2,772.75	\$2,925.75	08-21-17
6. Prochazka, Alanda	Hill Creek to <i>Carlton Hills</i>	Instructional Assistant, Special Ed II 21 E / 6.0 hrs	\$2,477.25	\$2,477.25	09-22-17
7. Provost, Donna	Carlton Hills, Chet F. Harritt and PRIDE Academy to <i>Carlton Hills and PRIDE Academy</i>	Instructional Assistant, Special Ed I 20 D / 5.0 hrs	\$1,869.37	\$1,869.37	08-21-17
8. Ryan, Chriscilda	Transportation	Bus Driver I 25 E / 7.08 hrs to 25 E / 6.5 hrs	\$3,985.61	\$3,659.11	08-21-17
9. Sheen, Kristi	Out of School Time Program / Educational Resource Center	Out of School Time Regional Coordinator MGT 05 / 8.0 hrs to <i>Out of School Time Coordinator MGT 03 / 8.0 hrs</i>	\$69,967.00	\$75,679.00	09-20-17
10. Siegfried, Terri	Transportation	Bus Driver I 25 E / 6.87 hrs to 25 E / 6.42 hrs	\$3,867.62	\$3,614.07	08-21-17

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Ciaccio, Anthony	Transportation	Bus Driver I	Outside employment	09-22-17
2. Hernandez, Rosalia	PRIDE Academy	OST Group Leader	Moving	10-06-17
3. Navarro, Marisela	Carlton Oaks	Project SAFE Assistant	Childcare	10-07-17
4. Brundige, Ramona	Sycamore Canyon	Campus Aide	Full time employment	10-07-17

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2. Adoption of Proclamation Endorsing Drug Awareness Week,
October 23 – 31, 2017

Prepared by Tim Larson
October 3, 2017

BACKGROUND:

A major educational goal of Santee School District is to provide students with the knowledge, skills, and attitude needed for a drug-free life. In order to demonstrate the Board's commitment to this goal, administration recommends adoption of the proclamation endorsing the week of October 23 – 31, 2017 as Drug Awareness Week / Red Ribbon Week.

Red ribbons and satin ribbon chains will be hung on school fences as well as a variety of events acknowledging Drug Awareness Week / Red Ribbon Week will be held at school sites. Schools will be celebrating through the month of October. Below is a list of some of the events that have been held at school sites in the past:

- "Sock It To Drugs" (students wear crazy socks)
- STOMP (the performing group) for grades 3-8
- "Pledge to Keep Your Hands off Drugs" (wear red clothing)
- "From Head to Toe I am Drug Free" (crazy socks and hair)
- "Don't Ruin Your Dreams by Doing Drugs" (wear pajamas)
- McGruff the Crime Dog (all students pledge to be drug-free and get wristbands)
- Twin Day: "Good Friends Don't Let Friends Do Drugs" (wear matching clothes)
- Drug awareness magic show
- "Hocus Pocus, Drugs Are Not Our Focus!" (wear appropriate "red" costume)
- "Don't Get Mixed Up with Drugs!" (wear mix/match clothes)

RECOMMENDATION:

It is recommended that the Board of Education adopt of the proclamation declaring the week of October 23 – 31, 2017 as Drug Awareness Week / Red Ribbon Week.

FISCAL IMPACT:

Site purchase of Red Ribbon Week materials is provided by PTA and community donations.

STUDENT ACHIEVEMENT IMPACT:

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**PROCLAMATION
ENDORING DRUG AWARENESS WEEK
AND THE RED RIBBON CAMPAIGN**

WHEREAS alcohol, tobacco, and other drug abuse continues to result in serious health, social and economic consequences in the United States; and

WHEREAS it is imperative that communities continue to create coalitions to launch unified and visible community-based alcohol, tobacco, and other drug abuse prevention and education strategies; and

WHEREAS collaborative efforts of communities, governments, businesses, law enforcement, schools, religious institutions, and service organizations form the basis of community empowerment and mobilization; and

WHEREAS it is these effective partnerships which enable all community members to declare themselves as "drug-free and proud"; and

WHEREAS the Red Ribbon Campaign will be celebrated in every community in America during "Red Ribbon Week," October 23 – 31, 2017; and

WHEREAS businesses, governments, law enforcement agencies, schools, religious institutions, service organizations, youth, medical personnel, senior citizens, military, sports teams, and individuals will demonstrate their commitment to alcohol, tobacco, and other drug problem-free communities by wearing and displaying red ribbons during this campaign;

NOW THEREFORE BE IT PROCLAIMED that the Santee School District Board of Education does hereby support October 23 – 31, 2017 as RED RIBBON WEEK and encourages all schools in the Santee School District to participate in alcohol, tobacco, and other drug prevention and education programs and activities, making a visible statement and commitment to the development and maintenance of healthy, problem-free communities.

Adopted this 3rd day of October 2017.

Elana Levens-Craig, President

Dianne El-Hajj, Vice-President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Kristin Baranski, Superintendent

Consent Item D.4.3. Adoption of Resolution No. 1718-10 to Reduce an Identified Classified Non-Management Position

Prepared by Tim Larson
October 3, 2017

BACKGROUND:

Due to the recent replacement of a vacant campus aide position inadvertently increased in work hours by 30 minutes per day, administration is recommending the position be reduced to the hours originally intended. Current staff affected by this reduction will be offered a comparable position or receive a 60-day notice of layoff and/or reduction in work hours.

RECOMMENDATION:

It is recommended that the Board of Education approve to reduce the following position effective December 11, 2017:

- One (1) Campus Aide position at Chet F. Harritt from 3.75-hour to 3.25-hours per day.

FISCAL IMPACT:

The annual cost for the Campus Aide position will be reduced by \$1,416 to reflect the intended expenditure.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 1718-10**

**REDUCTION OF CLASSIFIED
NON-MANAGEMENT POSITION**

WHEREAS, the recent replacement of a vacant campus aide position was inadvertently increased in work hours by 30 minutes per day; and

WHEREAS, administration is recommending the position be reduced to the hours originally intended;

NOW, THEREFORE, BE IT RESOLVED that as of the 3rd day of October 2017, the Governing Board of Santee School District approved to reduce the following position effective December 11, 2017:

- One (1) Campus Aide position at Chet F. Harritt from 3.75-hour to 3.25-hours per day.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of layoff and/or reduction as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 3rd day of October 2017, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/3/17

Clerk, Board of Education

Consent Item D.4.4.
Prepared by Tim Larson
October 3, 2017

Approval of Short Term Positions

BACKGROUND:

Due to several situations concerning students with behavior problems acting out, two short-term Instructional Assistant, Special Education II positions at two different school sites until proper placement can be determined.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve the following short term positions:

- One (1) 3.5-hour Instructional Assistant, Special Education II position at Chet F. Harritt; September 26 – November 26, 2017
- One (1) 6.0-hour Instructional Assistant, Special Education II position at Carlton Oaks; September 22 – November 17, 2017

FISCAL IMPACT:

The daily cost for the 3.5-hour Instructional Assistant, Special Education II position will be approximately \$68 and a daily cost for the 6.0-hour Instructional Assistant, Special Education II position will be approximately \$117.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

Consent Item D.4.5. Approval to Accept Department of Defense Military Connected Local Educational Agencies Grant for Academic and Support Programs

Prepared by Tim Larson
October 3, 2017

BACKGROUND:

The US Department of Defense Education Activity (DODEA) has awarded a Military-Connected Local Educational Agencies for Academic and Support Programs (MCASP) to Santee School District for Chet F. Harritt, PRIDE Academy and Sycamore Canyon schools for \$500,000 over five years. The two priorities for this grant are career and college readiness and social emotional wellbeing. We have called our initiative Santee Ready for Life (SRL)

SRL has three goals:

1. By May 2022, 55% of military dependent students in Grades 4-8 will meet or be above standard for problem solving/critical thinking math claim at all three sites as measured by the California Assessment of Student Performance and Progress (CAASPP) System.
2. By May 2022, at least 75% of all military students in grades K-2 will have received social emotional support as classroom lessons, small group, or family.
3. By May 2022, at least 85% of all military students in grades 3-8 will have received social emotional support as classroom lessons, small group, or family.

Military dependent students have specific challenges at school. They have more exposure from a parent with PTSD or brain injuries and that can produce trauma for the students. They often miss a parent for six months to a year at a time. They change schools more frequently than other students and may miss the critical thinking and social structure that is offered at the school.

The goals for SRL are designed to focus on developing strategies to teach and support these students. They will teach military students to become aware of their social emotional needs, learn self-regulation, and apply problem solving strategies both in and out of the classroom.

Here are some of the activities and strategies included in Santee Ready for Life:

- Professional development for teachers on teaching critical thinking/problem solving, trauma and its effect on military students, teaching self-regulation and brain development to students.
- Teacher stipends to develop additional resources and training for instructional aides, volunteers and parents to augment curriculum and provide other ways to support critical thinking, self-regulation and problem solving.

- Materials and equipment to enhance the learning environment including materials for project-based problem solving such building a computer, gardening, cool down kits.
- Field trips for each grade level that expose students to college and career options such as SDSU, USD, Qualcomm, Navy Base San Diego, etc.
- Enrichment in and out of school to increase connection to college and career.
- Required outside evaluation.
- Required travel for DODEA.

The program will be administered by the District military liaison and school principals.

RECOMMENDATION:

It is recommended that the Board of Education accept the DODEA MCASP grant for Chet F. Harritt, PRIDE Academy and Sycamore Canyon schools.

FISCAL IMPACT:

This grant provides \$500,000 for the planning and implementation of the program for five years. The grant allows only 5% of funding to be spent on indirect or administration costs. The grant requires that no more than 25% be spent on full-time staff salaries.

STUDENT ACHIEVEMENT:

By linking support and services to parents, schools will be able to more effectively provide education and support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

Consent Item D.4.6. Approval for Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students

Prepared by Tim Larson
October 3, 2017

BACKGROUND:

The Tobacco Use Prevention Education (TUPE) Grant is offered by the California Department of Education to promote tobacco free school campuses for 6th through 12th grade students. This grant's purpose is to give students the knowledge and skills they need to live tobacco free life. The funds provide tobacco-use prevention, intervention, youth development and cessation programs only. The grant period is from July 1, 2017 and end June 30, 2020. Santee is participating in a consortium formed by the San Diego County Office of Education (SDCOE). East County Tier 2 applicant consortium member districts include: Cajon Valley, Grossmont Union, Lemon Grove, and Santee School District.

Santee will receive \$54 per student in 6th through 12th grade with 2% per student remaining with SDCOE for project administration and reports. The Santee School District total is \$104,148 over three years (\$34,716) for district wide tobacco prevention program, youth development, intervention and cessation. The program helps provide a comprehensive strategy to reduce use of tobacco by youth. This is a decrease of approximately \$21,000 dollars from the previous grant.

These are the components of the Consortium TUPE project for Santee School District:

- **Evidence based curriculum** – TUPE requires that we continue to offer the evidence based curriculum, Project Alert, in 7th and 8th grades. Each school will receive funds to provide training and support for the teachers at their site.
- **Broad based collaborative** – This program requires a collaborative and a coordinator to oversee the program - The Collaborative Coordinator would administer this grant and use the Santee Collaborative and Santee Solution Coalition as the broad-based collaborative for Santee.
- **Smoking cessation classes for interested pregnant and parenting minors** – The School Counselor/School Social Worker will be trained and be available to offer cessation classes to interested students. Santee will also partner with the Grossmont Union High School to provide more extensive treatment options for pregnant and parenting teens if necessary. The MOU for this service if it is necessary, is included in this Board item.

- **Youth development** - After school leadership groups for middle school students with a prevention focus will be available at 4-7 schools with a certificated staff person at those sites receiving a stipend for conducting the tobacco prevention leadership groups. These leadership groups will partner with Project SAFE, Santee Solutions, Santee Teen Center and Club Live to train students and teachers on prevention strategies and youth leadership. Grossmont District Friday Night Live Chapters may send high school mentors to support Club Live when appropriate.
- **Participation in school/community wide programs** - Santee school sites will participate in “World No Tobacco Day” and “Great American Smokeout Day” to support tobacco free environments for all students. Participation can mean school/classroom speakers, presentations by youth, proclamations by the Board of Education or information provided in parent newsletter.
- **California Healthy Kids Survey** - Santee must participate in the California Healthy Kids Survey Core Modules and TUPE will pay the cost of the survey for seventh grade students and District and site reports.

RECOMMENDATION:

It is recommended that the Board of Education accept the TUPE grant to provide tobacco prevention education programs on all school campuses.

FISCAL IMPACT:

This grant provides \$104,148 over three years to pay for staffing for this program. The program includes a .11 FTE coordinator, Club Live Advisors and various additional funds to support school sites.

STUDENT ACHIEVEMENT:

By providing support for students, they will be better prepared to learn in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.6.

Cohort M Tier 2 Tobacco-Use Prevention Education Program (TUPE) Grant

Memorandum of Understanding Between San Diego County Office of Education (SDCOE) And Santee School District (SSD)

SDCOE has established an agreement with SSD participating in Cohort M Tier 2 TUPE Grant dated July 1, 2017 to June 30, 2020.

The SDCOE and SSD agree to:

1. Enforce the tobacco-free district policy.
2. Neither receive nor apply for funds from the tobacco industry or any agency which has received funding from the tobacco industry.
3. Administer the district-level California Healthy Kids Survey (CHKS) core module in grade 7.
4. Report survey results by school site and student ethnicity and race to the extent possible.
5. Publicly report district survey findings to district stakeholders and community partners.
6. Submit all required reports by designated due dates.
7. Expend funds as detailed in the approved application.
8. If randomly chosen, participate in the California Student Tobacco Survey (CSTS) administered by the California Dept. of Public Health (CDPH).
9. Download and keep on file the Assurances and Certifications located on the CDE Funding Forms Web page located at <http://www.cde.ca.gov/fg/fo/fm/ff.asp>.

SSD agrees to:

1. Identify a District level TUPE Project Coordinator responsible for the overall coordination and documentation of project activities; attending a minimum of four meetings a year with the County TUPE Coordinator to monitor the implementation of the grant; attend CHKS Administration and Results training; and provide information and reports to the County TUPE Coordinator as necessary to fully implement the grant.

2. Identify a TUPE contact person at each school site responsible for ensuring all grant activities are implemented at the school sites including the collection of data. Grant activities include implementation of Project ALERT with fidelity; youth development strategies including developing Club Live chapters that develop the next generation of tobacco free advocates; tobacco intervention and cessation activities; other supplemental activities as determined by the District Coordinator to ensure the school population is served with activities that focus on the prevention of tobacco use.

The SDCOE County TUPE Coordinator further agrees to:

1. Provide technical assistance, resources, information, and training in the grant components, including – implementing the tobacco-free policy; administering the CHKS; implementing research validated curriculum with fidelity; youth development strategies, and intervention and cessation services.
2. Provide overall grant management including collecting data from each district; ensuring grant goals and objectives are met; and writing and submitting required reports.
3. Provide a minimum of four meetings per year for TUPE Project Coordinators to assist in the grant implementation.
4. Oversee the recertification of tobacco free school district.
5. Serve as a liaison with County prevention partners, agencies, and stakeholders supporting the purposes of the grant.

The SDCOE further agrees to:

1. Provide payment to SSD in the amount of \$104,146.56. The funding amount is based on \$54 per pupil based on 2015/16 P-2 ADA for grades 6 - 8, minus 2%. The SDCOE will retain 2% of the total grant in order to provide the services of the County TUPE Coordinator in the paragraph above.
2. SDCOE will pay SSD based on funds available from The California Department of Education (CDE). SDCOE will pay in three installments according to CDE's schedule of payments as follows:
 - 50% of the grant award after AO 400 and stipulations are approved, on or about October 1, 2017.
 - 25 – 40% approximately 18 months after the start of the grant, provided the 12-month progress reports have been approved.
 - A final payment of 10 – 25%, pending receipt and approval of all required reports.

All funding must be expended no later than June 30, 2020. The carryover of unexpended grant funds after June 30, 2020, is not allowed.

In witness whereof, the parties hereto have caused this contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**San Diego County
Superintendent of Schools**

Santee School District

By (authorized signature)

By (authorized signature)

Name (type or print)

Tim Larson

Name (type or print)

Title

Asst. Supt., Human Resources & Pupil Services

Title

Date

Date

95-6002872

Federal I.D. Number

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

BACKGROUND:

Board approval is requested to grant tenure to the following eligible certificated employees. Each of these individuals has worked two (2) years as required by Education Code and have demonstrated quality instructional service as assessed by each principal responsible. Therefore, they are now eligible for tenure after their first day of work in the 2017-2018 school year.

<u>Name</u>	<u>Site</u>
Farmer, Kelly	Cajon Park
Velasco, Brittany	Carlton Hills
Giblin, Hannah	Chet F. Harritt
Ninteman, Robin	Chet F. Harritt
Orsinelli, Kelcie	Chet F. Harritt
Roque, Monica	Chet F. Harritt
Fetty, Jolene	Hill Creek
Goro, Susan	Hill Creek
Maloy, Molly	Hill Creek
Stanley, Charlene	Hill Creek
Hayward, Mary	Pepper Drive
Johansen, Michelle	Pepper Drive
Reid, Corinne	Pepper Drive
Sicat, Amille	Pepper Drive
Torres, Nicole	Pepper Drive
Cline, Monica	PRIDE Academy
Nelson, Allison	PRIDE Academy
Quan, Joanne	PRIDE Academy
Fernandez-Perez, Tracie	Pupil Services
Brownell, Sara	Rio Seco
Gourley, Kristina	Rio Seco
McPhillips, Kevin	Rio Seco
Spry, Karol	Rio Seco
Dow, Stephanie	Special Education
Lincoln, Tracie	Sycamore Canyon

RECOMMENDATION:

It is recommended that the Board of Education grant tenure to the above listed eligible certificated employees, effective after the end of their first day of work in the 2017-2018 school year. Granting tenure will allow the District to maintain qualified employees and enhance student learning.

FISCAL IMPACT:

There is not an additional fiscal impact to the General Fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Students learn best when taught by qualified, competent teachers. In order for teachers to receive tenure in the Santee School District, they must work a minimum of two (2) years, meet District employment standards, and receive positive evaluations from administrators.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
October 3, 2017

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period July 1, 2017 through August 31, 2017 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$14,465,195; cash receipts of \$3,876,873; and disbursements of \$6,377,734 are reflected for the period of July 1, through August 30, 2017 resulting in an ending cash balance of \$11,964,332 as of August 31, 2017.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - July and August

1

CASH REPORT FOR JULY AND AUGUST

		Actual	Projected*
Beginning Cash Balance as of July 1, 2017		\$14,465,195	\$14,465,195
INCOME			
<hr/>			
A. Local Control Funding Formula			
State Aid	\$ 3,073,610		
Deferred Maint Xfer	\$ (535,000)		
Property Taxes	<u>382,745</u>		
		2,921,355	
B. Federal Income			
Federal Funding	<u>118,806</u>	118,806	
C. State Income			
Unrestricted State Funding	-		
Lottery	<u>336,799</u>	336,799	
D. Local Income			
Other Local Income	127,580		
Spec Ed	328,327		
Interest	<u>44,006</u>		
		499,913	
E. Due to/Due from other funds		-	
F. Debt Proceeds		-	
TOTAL INCOME		\$3,876,873	\$3,876,873
Beginning Balance Plus Income		\$18,342,068	\$18,342,068
DISBURSEMENTS			
<hr/>			
G. Commercial Warrants	\$ 2,531,145		
H. Salary and Benefits	3,565,351		
I. Other Outgo	281,238		
J. Interfund Borrowing Out	-		
K. Budget Adjustments	<u>-</u>		
TOTAL DISBURSEMENTS		\$6,377,734	\$6,377,734
Ending Cash Balance as of August 31, 2017		\$11,964,332	\$11,964,332

* Based on Cash Flow Projection at Unaudited Actuals - September 2017

**Budget Revisions
Through August 31, 2017
2017-18 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	14,325,699	390,515	14,716,214
Estimated Income	47,050,667	17,807,742	64,858,409
Estimated Expenditures	49,308,659	17,965,636	67,274,295
Change in Fund Balance	(2,257,992)	(157,894)	(2,415,886)
Projected Ending Fund Balance	12,067,707	232,621	12,300,328
Less: Restricted Program Carryovers	-	232,621	232,621
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	71,132	-	71,132
Less: Assigned Vacation Carryover	238,200	-	238,200
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,018,229	-	2,018,229
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	9,344,277	-	9,344,277
Fund 17 Projected End of Year Balance	2,958,179	-	2,958,179
Projected Reserves	<u>14,320,685</u>	<u>-</u>	<u>14,320,685</u>
	<u>August</u>	<u>July</u>	
Projected Reserve % 2017-18¹	21.29%	21.29%	
Projected Reserve % 2018-19^{1,2}	15.74%	15.74%	
Projected Reserve % 2019-20^{1,2}	10.17%	10.17%	

¹As a % of the Estimated Total Outgo

²Based on Multi-Year Projection at 2016-17 Unaudited Actuals September 2017

Next Update is to Occur December 2017 for 1st Interim

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1. First Reading: Revised Board Policy and Administrative Regulation 6145, Extracurricular and Cocurricular Activities

Prepared by Dr. Stephanie Pierce
October 3, 2017

BACKGROUND:

Attached is revised BP 6145 and AR 6145, Extracurricular and Cocurricular Activities, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations. The policy and administrative regulation address the eligibility requirements for participation in extracurricular and cocurricular activities. BP 6145 and AR 6145 also includes District requirements for eighth grade promotion activities, excursion days, and junior high social activities.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy and Administrative Regulation 6145, Extracurricular and Cocurricular Activities, for a first reading. No action is requested at this time.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

Extracurricular and cocurricular activities enrich educational and social development of students.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development ~~and experiences~~ of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

~~No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Prerequisites Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are~~ have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases.

Any complaint ~~regarding~~ alleging unlawful discrimination in the district's extracurricular ~~and~~ or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no student fee shall be charged a fee to students for his/her participation in educational activities, including extracurricular and cocurricular activities ~~related to the educational program, including and~~ materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and Eighth Grade Excursion Day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-8-12 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes.

Any decision regarding the eligibility of ~~any child~~ a homeless student, in foster care youth, or ~~a~~ child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Codes 48850 and 49701.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

~~Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.~~

~~The Superintendent or designee shall:~~

- ~~1. — Determine which activities and programs are affected by this policy.~~
- ~~2. — Ensure district-wide uniformity.~~

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference: (see next page)

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)*Legal Reference:*EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49010-49013 Student fees49024 Activity Supervisor Clearance Certificate

49700-49704 Education of children of military families

CALIFORNIA CONSTITUTIONArticle 9, Section 5 Common school systemCODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSPupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURECompact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009COMMISSION ON TEACHER CREDENTIALING PUBLICATIONSInformation on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010WEB SITESCSBA: <http://www.csba.org>California Association of Directors of Activities: <http://www.cadal.org>California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/me>California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>California Interscholastic Federation: <http://www.cifstate.org>Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy adopted: August 17, 2010

Reviewed: May 3, 2011; June 15, 2012; July 7, 2015;

July 5, 2016

Revised: June 4, 2013; January 20, 2015

SANTEE SCHOOL DISTRICT

Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

Definitions

For purposes of applying eligibility criteria for student participation, extracurricular and cocurricular activities shall be defined as follows:

1. Extracurricular activities are not part of the regular school curriculum, are not graded, do not offer credit, do not take place during classroom time, and have all of the following characteristics:

~~Extracurricular activities are those programs that have all of the following characteristics:~~

- a. The program is supervised or financed by the school district.
- b. Students participating in the program represent the school district.
- c. Students exercise some degree of freedom in the selection, planning or control of the program.
- d. The program includes both preparation for performance and performance before an audience or spectators.

~~Extracurricular activities are not part of the regular school curriculum, are not graded, do not offer credit and do not take place during classroom time.~~

2. Cocurricular *activities* are programs that may be associated with the curriculum in a regular classroom.

An activity is not an extracurricular or cocurricular activity if it is a program that has as its primary goal the improvement of academic or educational achievement of students.

Eligibility Requirements

In order to be eligible for participation in extracurricular activities, a student in grades 7 and 8 shall have earned a minimum 2.0 or "C" grade point average (GPA) in academics, citizenship, and effort.

1. Each junior high/middle school staff shall plan appropriate social activities, i.e., dances, skating parties, for junior high/middle school students. The plan shall reflect input from students, teachers and parents/guardians. The activities planned shall reflect a balance in number and types of activities suitable for junior high/middle school students.
2. An activity plan shall be developed at the beginning of the school year; subject to change depending upon the needs of the students, as determined by the principal and junior high/middle school staff and approved by the principal.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

3. Evening activities are to be held in compliance with curfew regulations.
4. The principal shall insure that adequate adult supervision is provided and that appropriate safety and security measures are observed.

Eight Grade Excursion Day

Annually, eighth grade students in the district participate in an Excursion Day which is scheduled towards the end of the school year and is considered to be a regular part of student activities.

Under the direction of the principal, the middle school staff will assume the primary responsibility for the Excursion Day activity. If a parent/guardian organization (PTA) wishes to assist/sponsor this activity, it may do so if it has approval of the principal.

The Excursion Day activity may include a visit to Disneyland, Knott's Berry Farm, or other recreational attractions in the vicinity. In planning the Excursion Day, each school is to adhere to the following procedure:

Excursion Day Plan

An Excursion Day plan shall be submitted to the Office of Assistant Superintendent, Educational Services. The plan is to be submitted 30 calendar days prior to the activity. The plan is to include the following information:

- Date (A regular school day may be utilized.)
- Place to be visited.
- Time, length of activity, and return time.
- Student cost, if any.

Transportation

Business Services is to be made aware of transportation needs by the principal 30 calendar days in advance. All transportation arrangements will be made by Business Services.

Supervision

~~Each school shall be responsible for providing adequate adult supervision. The principal or designee shall accompany the students.~~

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

All extracurricular activities conducted under the name or auspices of a district school or any class or organization of the school, regardless of where the activities are held, shall be under the direct supervision of certificated employees.

Any noncertificated person working with students in a district-sponsored extracurricular student activity program shall possess an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing or shall have cleared a Department of Justice and Federal Bureau of Investigation criminal background check prior to beginning his/her duties, in accordance with BP 4127/4227/4327 - Temporary Athletic Team Coaches.

Admission Fees

Each school shall be responsible for collection of any or all admission fees. Ticket orders are to be processed through Business Services. If district funds are being requested for payment of fees for teachers, a travel request form is to be submitted then 10 working days in advance to Business Services.

Student Participation

District standards for participation in the promotion excursion activity shall be:

1. A child must achieve a cumulative GPA of 2.00 for the first and second trimester and the first six weeks of the third trimester of the 8th grade. This cumulative GPA will be computed in the following areas in order for a child to be eligible:
 - a. Academic cumulative GPA of 2.00
 - b. Effort cumulative GPA of 2.00
 - c. Citizenship cumulative GPA of 2.00
2. The cumulative GPA shall be obtained from the district approved report cards for the first two trimesters and the third trimester progress report of the 8th grade year.
3. Parents/Guardians of the 8th grade student who does not meet anyone or more of the minimum requirements will be notified after each report card by mail. The parent/guardian letter will review the student's academic, effort, and citizenship GPA's, recommend additional intervention, and make clear the consequences if improvement is not made.
4. If a student does not qualify to participate in 8th grade excursion activity at the third trimester progress report of eighth grade, he/she may petition the principal or designee for a school appeal during the third trimester. If enough progress has been made and demonstrated by the date of the appeal, the principal or designee may recommend the student participate in the excursion activity.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

5. Any student transferring into a district school from another school in the district shall transfer his/her grades/effort/citizenship with him/her. Any student transferring into the district from outside the district will be required to meet the minimum district promotion standards of a 2.0 GPA in academics, effort, and citizenship from the date of enrollment in the district in order to be eligible to participate in the excursion activity.
6. Any student with more than three out-of-school suspensions during his/her 8th grade year will not be eligible to participate in the excursion activity. There will be no appeal process privilege.

When a student becomes ineligible to participate in the upcoming school year, or when he/she is subject to probation, the principal or designee shall provide written notice to the student and his/her parents/guardians. The principal shall also consult with the student's teacher(s) in deciding on a program of remediation to improve the student's academic progress.

Board Policies and Bylaws Item F.1.2. Second Reading: Revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance

Prepared by Dr. Stephanie Pierce
October 3, 2017

BACKGROUND:

Attached is revised BP 5117 and AR 5117, Interdistrict Attendance, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations. The policy and administrative regulation address the criteria for interdistrict student enrollment and appeal process for enrollment denial.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance, for a second reading. Administration recommends the Board of Education approve the revised Board Policy and Administrative Regulation as presented.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

An enrollment process ensures students the opportunity to engage in learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

INTERDISTRICT ATTENDANCE

~~The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a ~~attend~~ school in another district. ~~and that such choices are made for a variety of reasons.~~~~

~~Upon request by students' parents/guardians, the Superintendent or designee may approve interdistrict attendance permits with other districts on a case-by-case basis to meet individual student needs.~~

~~The interdistrict attendance permit shall not exceed a term of five years and shall stipulate the terms and conditions under which interdistrict attendance shall be permitted or denied.~~

~~The Superintendent or designee may deny interdistrict attendance permits because of overcrowding within district schools or limited district resources.~~

Interdistrict Attendance Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts.

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit.

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Transportation

The district shall not provide transportation beyond any school attendance area.

Limits on Student Transfers Out of a District to a School District of Choice

The Superintendent or designee may limit the number of student transfers out of the district to a school district of choice based on the percentages of average daily attendance specified in Education Code 48307.

INTERDISTRICT ATTENDANCE

In addition, transfers out of the district may be limited during a fiscal year when the County Superintendent of Schools has given the district a negative budget certification or when the County Superintendent has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice.

A child of an active military duty parent/guardian shall not be prohibited from transferring out of the district to a school district of choice, if the other school district approves the application for transfer.

Legal Reference:

EDUCATION CODE

41020 Annual district audits
 46600-46611 Interdistrict attendance agreements
 48204 Residency requirements for school attendance
 48300-48316 Student attendance alternatives, school district of choice program
48350-48361 Open Enrollment Act

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances
 48915.1 Expelled individuals: enrollment in another district
 48918 Rules governing expulsion procedures
 48980 Notice at beginning of term
 52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance

ATTORNEY GENERAL OPINIONS

87 Ops. Cal. Atty. Gen. 132 (2004)
 84 Ops. Cal. Atty. Gen. 198 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234
Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>
 California Department of Education: <http://www.cde.ca.gov>

INTERDISTRICT ATTENDANCE

Interdistrict Attendance Permits

In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing a student's attendance outside his/her district of residence may be issued upon approval of both the district of residence and the district of proposed attendance.

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r). Such a student shall be given priority for interdistrict attendance under any existing interdistrict attendance agreement or, in the absence of an agreement, shall be given consideration for the creation of a new permit.
2. To meet the child care needs of the student. Such a students may be allowed to continue to attend district schools only as long as he/she they continue to use a child care provider within district boundaries.
3. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel.
4. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance.
5. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year.
6. To allow the student to remain with a class graduating that year from an elementary, middle, junior, or senior high school.
- ~~6. To allow a high school senior attend the same school he/she attended as a junior, even if his/her family moved out of the district during the junior year~~
7. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district.
8. When the student will be living out of the district for one year or less.

INTERDISTRICT ATTENDANCE (continued)

9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence
10. When there is valid interest in a particular educational program not offered in the district of residence
11. To provide a change in school environment for reasons of personal and social adjustment

Timeframe for District Response

Education Code 46601 provides the following timeframes for notification:

- For requests submitted during the regular school year, districts shall respond within 30 days of submitting the request.
- For requests submitted for admission in the subsequent school year up to 30 days prior to the start of the subsequent regular school year, districts shall respond within 14 days of the start of the subsequent school year.

~~Every interdistrict attendance permit shall stipulate the terms and conditions under which the permit may be revoked.~~

The Superintendent or designee may deny initial requests for interdistrict attendance permits ~~due to limited resources, if school facilities are overerowed~~ overcrowding of school facilities at the relevant grade level, or based on other considerations that are not arbitrary. However, once a student is admitted, the district may not deny him/her continued attendance because of overcrowded facilities at the relevant grade level.

Within 30 days of a request for an interdistrict permit, the Superintendent or designee shall notify the parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601.

Pending a decision by the two districts or an appeal by the County Board, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months.

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion.

Once a student is admitted to a school on the basis of an interdistrict attendance permit, he/she shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school in which he/she is enrolled, unless reapplication standards are otherwise specified in the interdistrict attendance agreement. Existing interdistrict attendance permits shall not be rescinded for students entering grade 11 or 12 in the subsequent school year.

Regulation
approved: August 17, 2010

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. Consideration of Student Matter (Ed. Code § 48918)
2. Conference with Labor Negotiator (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. Conference with Labor Negotiator (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. Public Employee Performance Evaluation (Gov't. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT